

Documents required for the Accreditation of a foreign Company's Representative office in the Republic of Uzbekistan

List of documents:

- 1. Application for accreditation of a Representative office** (*prepared by Legal Force based on a special questionnaire completed by the client*). The application must include information about the foreign Company, its activities, management, founders, business relations with Uzbekistan, and the planned duration of the Representative office.
- 2. The foreign Company's incorporation documents** (*provided by the client*). These may include the articles of incorporation, the articles of association, a memorandum, or any other document required by the laws of the country where the company is registered.
- 3. A document confirming the registration of the foreign company** (*provided by the client*). For example: a certificate of registration, an extract from the commercial register, a certificate of good standing, or another official registration document.
- 4. Power of attorney for the Head of the Representative office** (*prepared by Legal Force*). The client signs and formalizes the document in the country where the foreign company is registered. The Power of attorney specifies the details of the Head of the Representative Office and his or her authority to represent the interests of the foreign company in Uzbekistan. If a foreign citizen is appointed as the Head of the Representative office, his or her **personal Id number (PINFL)** must be provided at the time of submitting the accreditation documents. If a PINFL is not available and the future Head of the Representative office is not in Uzbekistan, such a number can be received by Power of attorney, without his or her personal presence in Uzbekistan.
- 5. Regulations on the Representative office** (*prepared by Legal Force in accordance with the laws of Uzbekistan*). The Regulations specify the objectives, functions, and operating procedures of the Representative office, as well as the authority of its Head.

Document Requirements:

Documents must be submitted in the official Uzbek or Russian language. If documents are in a foreign language, a translation is required.

Documents from foreign companies must generally be notarized, apostilled, or consular legalized—depending on the country of issuance.

Documents must be submitted no later than 6 months from the date of their issuance or formalization.

Processing time:

The application is processed within **5 business days**.

If approved, a certificate of accreditation for the Representative Office is issued, valid for **a period of 1 to 3 years**.

Important (!): The client is responsible for the accuracy of the information and documents provided.

Legal Force reviews the set of documents, prepares the necessary drafts, and provides recommendations on proper formatting to minimize the risk of accreditation being denied.